

## **Move-In Houses**

If you are considering move-in home options for your Hat Island lot, please review the following information and requirements.

### **Before the Move:**

1. It may be helpful to talk with Snohomish County about the home you are considering. The County will provide permitting information related to move-in homes. Building requirements can vary from state to state or outside the US. This may or may not impact your decision to purchase a particular home.
2. The Hat Island Architectural Control Committee (ACC) will review your submitted ACC Building Submission form. This form is available on the HICA website. Your request must include: Your lot plan, building drawings, house elevation measurements from all sides from finished grade, and all other information requested on the form. As your home is pre-built, you are also required to provide photos of the house.
3. The ACC will issue its decision after a site review. If there is a denial, you will be given the reason for the denial. Generally, these are minor issues that can be resolved quickly. If the site review is approved, the ACC will send you a written notice that your plan has been approved pending an approved Snohomish County Building Permit.

### **Move-In House Logistics:**

1. The owner is required to provide the HICA office proof of an approved Snohomish Building Permit before scheduling the move.
2. Move-in houses may not be moved onto Hat Island until the lot is ready to receive the structure, as determined by the Island Manager or their designee.
3. Prior to the move, the Island Manager or their designee will meet with the owner/contractor(s) to determine the best route to the owner's lot.
4. The owner is responsible for all move costs including but not limited to: staff time, tree liming/cutting, debris clean-up, damage to roads, easements, and utilities.
5. Move-in fees and insurance requirements are established by the HICA Board and Island Manager.