

Hat Island Community, Inc.
Job Description

Job Title: Deck Hand, M/V Hat Express, an Inspected Passenger Vessel

Classification: Year-Round, Part-time, Contracted

Pay Scale: \$17/ hour (Overtime after 40 hours)

Hours and Typical Work Schedule:

High Season May 21 – Sept. 7, 2020 (Up to 39 hours per week average)

Thursday 7:45 AM – 6:45 PM

Friday 6:00 PM- 9:00PM

Saturday 7:45 AM – 4:45 PM

Sunday 7:45 AM – 6:45 PM

Low Season: Feb. – Sept. 8, 2016- May 17, 2017 (Up to 29 hours per week average)

Thursday 7:45 AM - 6:45 PM

Friday 6:00 PM- 9:00PM

Saturday 7:45 AM – 4:45 PM

Sunday 1:45 PM – 4:45 PM

Reports To: Vessel Master and Island Manager

Purpose: To assist in the safe operation of the M/V Hat Express. Assist passengers and ensure their safety.

Position Overview: The Hat Express crew assists the Master in the safe operation of the vessel, secures and casts off mooring lines, assists passengers in boarding, disembarking, assists in the maintenance and upkeep of the vessel. Collects passenger fares, sells concession items, and manages the Point of Sale system.

Minimum Qualifications Required

Education: High School Diploma or Equivalent

Experience: Basic boating skills preferred

Licenses, Certifications and/or Registrations:

Specialized Skills: Must be able to lift 50 lbs., ability to climb stairs, physically able to disembark from the vessel for docking duties, ability to work in confined spaces; basic computer skills and have excellent customer service skills.

- **Participate in Federal Drug Testing Program**
- **Must be willing to complete Basic First Aid/CPR training within 90 days of hire.**
- **Participate in pre-employment background check.**

Responsibilities: Candidate is responsible for:

- Watching for and reporting to the Master any unsafe act or condition, which may affect vessel or passenger safety.
- Assisting the Master in the operation of the vessel including but not limited to handling mooring lines, fenders and safety lines.
- Assists passengers in loading and unloading the vessel including assisting passengers up and down dock ramps (especially at low tides).
- Loads and unloads passenger's baggage.
- Operates a point of sale system and is responsible for accuracy.
- Maintains accurate vessel manifest.
- Performs basic maintenance tasks under the direction of vessel master including cleaning, sanding and painting / varnishing.
- Assists vessel master in assigned tasks while vessel loiters on Hat Island.
- Assists in pumping gas and diesel to island residents on Saturdays, Sundays and selected holidays.
- May be required to work additional hours for scheduled and unscheduled maintenance.

Key Success Factors:

- Reports for work on time as scheduled.
- Is neat in appearance and dress.
- Vessel is operated in a safe manner
- Vessel is maintained in a clean and presentable condition at all times
- Vessel is securely moored before passengers are allowed to board or disembark.
- Always wear a PFD while performing dockside operations.
- Passengers are welcomed, assisted in loading and unloading cargo and baggage and assisted when boarding and disembarking the vessel.
- Vessel manifest, cash/credit and ticket counts are accurate.

Work Environment: Work is performed both indoors and outdoors in all weather conditions both day and night. Vessel operates in a wide array of weather and sea conditions. Work is primarily done Thursdays-Sundays and holidays. Work is performed using common cleaning products and may require work on hands and knees cleaning of areas around and behind toilets.

To Apply:

See our website www.hatisland.org under "Employment" fill out the Application Form, provide a Resume of Qualifications and include 3 professional references and scan/fax to the Hat Island Community Association Office at: 360-444-6644.

If you need additional information please contact our office at" 360-444-6611.
Our office hours are: Monday – Friday, 8:00 AM – 4:00 PM.

OPEN UNTIL FILLED