

**DRAFT Minutes for the HICA Special Board of Trustees Meeting on August 27, 2019 held at the Everett PUD office, respectfully submitted by HICA Secretary Paula Bafaro.**

1. President Scott Holte called the meeting to order at 7:45 PM. Present were President Scott Holte, Vice President Darla Younce, Trustee Scott Wilson, Secretary Paula Bafaro, and Trustee Kevin Smith. Treasurer Kurt Kassahn and Trustee Udo Gerz were available by phone.
2. Scott Holte entertained a motion to approve the new committees a) social b) safety c) technology, and d) land use. Darla Younce moved. Kevin Smith seconded. The Motion passed unanimously.
3. Scott Holte entertained a motion to approve changes to the Hat Island Ferry Charter contract. After a brief discussion, it was decided to table the changes until we could discuss further, to take out or revise portions that are not clear. Scott Wilson moved to table the discussion. Paula seconded. The Motion passed unanimously.
4. Scott Holte entertained a motion to approve the temporary policy regarding maintaining privacy on a private island. We propose to implement three choices for bringing guests onto the island. 1) Send the office an email, providing names of guests, your lot number, your name and contact information, and length of time guests will be on the island, 2) Provide your guests with a letter or email that has this same information, or 3) meet your guests at the dock on Hat Island in person. This is a temporary policy to ensure we keep our property owners safe. Kevin moved to implement this policy. Darla seconded, and the motion passed unanimously.
5. After discussing the HICA Statement of Policy for Acceptance of Conveyances of Real Property by Members, President Scott Holte entertained a motion to approve the policy regarding owner donated lots, noting that the policy will be published with the minutes. Please see attached. Scott Wilson moved to approve the policy. Paula Bafaro seconded. The motion passed unanimously.
6. Scott Holte presented the consulting contract prepared for Mike McCarthy as Consultant to the island, which will be implemented upon signing by President Scott Holte, and by Mike McCarthy, and reassessed after four months. Shortly before the meeting began, we received a second consulting contract written by Mike McCarthy. The second contract had possible errors, and might need revisions. Darla Younce moved to approve the consulting contract written by Scott Holte and reviewed by Jeremy (outside counsel). Kevin Smith seconded. The motion passed unanimously.

Scott Holte called for a motion to adjourn with no reconvening to executive session. Darla Younce so moved. Scott Wilson seconded the motion, which passed unanimously. The meeting was adjourned to executive session at 7:50 PM.

\*The HICA minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the board.