

## **Minutes of the Special Board Meeting on 9/28/19 of the HICA**

The meeting was called to order by Board President, Scott Holte, at 9:00 A.M. Present were Scott Holte, President, Darla Younce, Vice President, Kurt Kassahn, Treasurer, Paula Bafaro, Secretary, Erik Smith, Trustee, and Kevin Smith, Trustee, and Kim Gleason, Island Manager.

The Board previously passed a policy, governing acceptance by the Association of conveyances of real property from Members. The policy is posted on our website. The policy provides guidelines for acceptance, but also states that the acceptance “shall be made in the sole discretion of the HICA”. The policy requires:

1. A written request from a Member for acceptance of a conveyance of real property.
2. That the Member is current for HICA assessments.
3. That the property is current for Snohomish County real property taxes.
4. That the property is free and clear of all other liens, encumbrances, etc.

The policy also requires the Island Manager to examine the property and to submit a written recommendation to the Board to accept or reject the conveyance.

A written request was received for conveyance to the Association, agreeing to all of the terms outlined in the policy. The Island Manager has submitted by email a written request to accept the conveyance.

A motion was made to accept the conveyance by Paula and seconded by Darla.. The motion passed unanimously.

A motion was then made to adjourn to Executive Session by Kurt and seconded by Darla to discuss legal and personnel issues. The motion passed unanimously, including reconvening at approximately 9:45 A.M. to announce any actions taken. The meeting adjourned at 9:10 A.M.

The Special Board Meeting of the HICA on 9/28/19 was reconvened at 9:45 A.M. by President Scott Holte. Darla, Kurt, Paula, Erik, Scott, and Kevin were present. Scott announced the election of new Board officers, who were unanimously elected as follows:

Darla Younce, President; Erik Smith, Vice President, Kurt Kassahn, Treasurer, Scott Holte, Secretary.

The reconvened meeting was then adjourned by unanimous vote at 9:50 A.M.

Submitted, Scott Holte, Secretary\*

\*These minutes are not a verbatim transcript of the meeting, and are intended to provide a summary of the meeting, including all actions taken by the Board.