

## **Minutes of the HICA Special Board Meeting on 4/19/2020**

Darla Younce, Board President, called the, telephonic and video conferencing only, meeting to order at 5:00 P.M. Present were Kurt Kassahn, Treasurer, Scott Holte, Secretary, Trustees Kevin Smith, Udo Gerz, and Paula Bafaro. Also present was Kim Gleason, Island Manger.

Scott moved to adjourn to Executive Session to discuss personnel and legal matters, and to reconvene to Regular Session to announce Board action, if any, at 5:15 P.M. Kevin seconded the motion, which passed unanimously. The meeting adjourned at 5:02 P.M.

Erik Smith, Vice President, joined the Board in Executive Session.

The entire Board reconvened into Regular Session at 5:16 P.M. Darla announced Board action approved unanimously as follows:

The employee handbook, in section 6.3 is changed to compute sick leave in accordance with the State of Washington's Labor and Industry's Guidelines. Also in section 6.4 personal leave days are reinstated to a total of three.

Kurt moved to adjourn. Paula seconded the motion, which passed unanimously. The meeting was adjourned at 5:17 P.M.

Respectfully Submitted,  
Scott Holte, Secretary\*

\*These minutes are not intended to be a verbatim recording of all that was discussed, but do include any Board actions that were taken.,